

West Springfield Housing Authority
37 Oxford Place
West Springfield MA 01089

RE: CHAMP Application Workshop - Learn How to Join the Housing Waitlist

Edward Jackson
Executive director

Date: February 23, 2026

Dear Recipient/Resident,

We are pleased to invite you to a special workshop designed to help you navigate the Common Housing Application for Massachusetts Programs (CHAMP). If you are looking for state-aided public housing or state-funded rental vouchers (MRVP/AHVP), this session is for you.

Workshop Focus: How to Add Yourself to the CHAMP Application Waitlist

The workshop will focus specifically on how to successfully submit your application and add yourself to the waiting lists of various housing authorities across Massachusetts.

Key Topics We Will Cover:

- Setting up or logging into your online CHAMP account.
- Completing the "Housing Selections" step (Step 2) to get on the right lists.
- Understanding how to use the "Apply All" feature for vouchers.
- Updating your existing application to ensure your information is current.

Workshop Details:

Date: April 17, 2026

Time: 10:00am to 12:00pm

Location: West Springfield Housing Authority
37 Oxford Place
West Springfield, Ma 01089

RSVP: Please call (413)788-0988 (EXT 106) or(105) or email acruz@wsha37.org to reserve your spot.

What to Bring:

To get the most out of this session, please bring your email address, password (if you have an account), and any existing CHAMP Application ID.

This is a great opportunity to get hands-on assistance and ask questions about the application process.

We look forward to seeing you there!

Sincerely,

Amarilyz Cruz
West Springfield Housing Authority
37 Oxford Place
West Springfield, Ma 01089