

**MINUTES OF THE REGULAR SESSION OF THE WEST
SPRINGFIELD HOUSING AUTHORITY
October 23,2024**

The members of the West Springfield Housing Authority met in Regular Session on Wednesday October 23,2024, 5:00 P.M. at 37 Oxford Place, West Springfield Ma. 01089

Chair, Darlene Dallas called the meeting to order and upon a call of the roll those present and absent were as follows:

Present: Darlene Dallas/ Frank Schutt/ Annmary Murray/ Norman Wood/ Kirk Jasko
Absent: Mirriam Torres

FINANCIALS

Motion made by Annmary Murray, seconded by Frank Schutt to approve the Treasurers Report for the period ending September 30,2024 as printed.

UNANIMOUS AFFIRMATIVE VOTE

Motion made by Norman Wood, seconded by Frank Schutt to approve the Consolidated Report for the period ending September 30,2024 as printed.

UNANIMOUS AFFIRMATIVE VOTE

Motion made by Norman Wood, seconded by Annmary Murray to approve the Payables Report for the period ending September 30,2024 as printed.

UNANIMOUS AFFIRMATIVE VOTE

Motion made by Darlene Dallas, seconded by Annmary Murray to approve the 2nd Quarterly Reports for 400-1/ 689-c/ MRVP as printed.

UNANIMOUS AFFIRMATIVE VOTE

MINUTES

Motion made by Frank Schutt, seconded by Annmary Murray to approve the Regular Meeting Minutes of September 18,2024 as printed.

UNANIMOUS AFFIRMATIVE VOTE

Motion made by Frank Schutt, seconded by Darlene Dallas to approve the Executive Session Minutes of September 18,2024 as printed.

UNANIMOUS AFFIRMATIVE VOTE

Motion made by Darlene Dallas, seconded by Norman Wood to approve the Special Meeting Minutes of October 10,2024 as printed.

UNANIMOUS AFFIRMATIVE VOTE

NEW BUSINESS

Motion made by Annmary Murray, seconded by Frank Schutt to approve the 2025 Capital Improvement Plan (CIP) as printed.

UNANIMOUS AFFIRMATIVE VOTE

OLD BUSINESS

The Chair explained to the rest of the Board about the ad being reviewed by the Chair and the Executive Director what the low-end salary should be and the highest it can be based on experience.

EXECUTIVE DIRECTORS REPORT

The Board reviewed the Executive Directors Report.

DELINQUENT/VACANCY

The Board reviewed the Monthly Report on delinquencies and vacancies.

Motion made by Frank Schutt, seconded by Annmary Murray to adjourn the meeting at 6:15 p.m.

UNANIMOUS AFFIRMATIVE VOTE

Next meeting date is November 20,2024, at 5:00 P.M.

CONVENED 5:12 P.M.

ADJOURNMENT 6:15 P.M.

_____, **SECRETARY**

