

# MINUTES OF THE REGULAR SESSION OF THE WEST SPRINGFIELD HOUSING AUTHORITY

**September 18,2024**

The members of the West Springfield Housing Authority met in Regular Session on Wednesday September 18,2024, 5:00 P.M. at 37 Oxford Place, West Springfield Ma. 01089

Chair, Darlene Dallas called the meeting to order and upon a call of the roll those present and absent were as follows:

**Present:** Darlene Dallas/ Frank Schutt/ Annmary Murray/ Norman Wood/ Kirk Jasko

**Absent:** Miriam Torres

**Guest:** Marilyn Felix (taping meeting)

**The Chair states there will be an unexpected Executive Session tonight.**

## FINANCIALS

Motion made by Frank Schutt, seconded by Darlene Dallas to approve the Treasurers Report for the period ending August 31,2024 as printed.

**UNANIMOUS AFFIRMATIVE VOTE**

Motion made by Frank Schutt, seconded by Annmary Murray to approve the Consolidated Report for the period ending August 31,2024 as printed.

**UNANIMOUS AFFIRMATIVE VOTE**

Motion made by Frank Schutt, seconded by Norman Wood to approve the Payables Report for the period ending August 31,2024 as printed.

**UNANIMOUS AFFIRMATIVE VOTE**

## MINUTES

Motion made by Frank Schutt, seconded by Annmary Murray to approve the Regular Meeting Minutes of August 21,2024 as printed.

**UNANIMOUS AFFIRMATIVE VOTE**

**NEW BUSINESS**

Motion made by Frank Schutt, seconded by Darlene Dallas to approve the Certificate of Final Completion for Fish # 309098 Wood/Vinyl Replacement at Oxford Place Community Hall.

**UNANIMOUS AFFIRMATIVE VOTE**

Motion made by Darlene Dallas, seconded by Annmary Murray to approve the Certificate of Substantial Completion for Fish # 309079 Smoke/Heat Detector Replacement.

**UNANIMOUS AFFIRMATIVE VOTE**

Motion made by Darlene Dallas, seconded by Frank Schutt to approve the Contract for Financial Assistance (CFA) in the amount of \$ 1,323,288.00 contract dates of service June 30,2024 to June 30,2027.

**UNANIMOUS AFFIRMATIVE VOTE**

**OLD BUSINESS**

No old Business was discussed.

**OTHER BUSINESS/LATE COMMUNICATION**

The chair says they received late communication that needs to be discussed in Executive Session after the Regular Session is over.

**EXECUTIVE DIRECTORS REPORT**

The Board reviewed the Executive Directors Report.

**CORRESPONDENCE**

The Board reviewed the Monthly Report from GSSI.

**DELINQUENT/VACANCY**

The Board reviewed the Monthly Report on delinquencies and vacancies.

Motion made by Annmary Murray, seconded by Frank Schutt to adjourn the meeting at 5:45 P.M.

**Next meeting date is October 23,2024, at 5:00 P.M.**

**Convened 5:00 P.M.**

**Adjourned 5:45 P.M.**

\_\_\_\_\_, **Secretary**

